



SYLLABUS

Course Title	Senior Seminar in Organizational Communication
Course Number	CMS 498
Number of Credits	3
Course Dates	3/9/20 - 5/9/20
Instructor	Gina Hansen MA, ABD
Email Address	gina.larson@doane.edu
Office Hours/Availability	Arranged Times
Phone Number	402-416-8714
Meeting Time- 6:00pm Monday's	6:00pm Monday's Adjustments may be made to meeting schedule after class discussion in meeting 1 on what works best for group
Textbook Information: (e.g. title, edition, publisher, ISBN)	No Textbook Required
Additional Course Materials	N/A

Course Description	<p>With the guidance of a faculty member, students will develop a research or experiential project which will demonstrate the knowledge and skills expected upon completion of the major. Satisfactory completion of this project, including a written and oral presentation, will demonstrate a solid understanding of the major, as well as the confidence and skills to work with existing and emerging aspects of the professional field, to do independent research and effective problem solving, and to communicate effectively.</p> <p>Prerequisite/Corequisite: IDS 206, senior standing, and permission.</p>
Program Outcomes	<ul style="list-style-type: none"> a. Use analytical and creative thinking skills to gather and analyze information, to identify and solve problems, to determine potential outcome alternatives, and to make appropriate decisions b. Know and understand organizational communication theories and their practical application c. Develop critical and analytical thinking skills for improvement of organizational communication d. Understand the social, cultural, legal, economic, and ethical contexts of organizational communication e. Understand the value of diversity
Course Learning Outcomes/Objectives	<ul style="list-style-type: none"> 1. Demonstrate ability to identify current trends in the field of organizational communications 2. Increase knowledge on how technology has impacted communications 3. Demonstrate ability to analyze and summarize research on topics identified in the field of organizational communication 4. Develop and demonstrate critical thinking skills during class projects and case studies. 5. Identify career paths associated with communication major

Technology Requirements	https://www.doane.edu/faq/minimum-computer-requirements
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Grading Assessments

Type of Assessment	Points	Total possible points
Progress Reports (2)	50	100
Survey Development	100	100
Abstract for individual component	100	100
Annotated Bibliographies (4) Updated	10	40
Reflection Paper	50	50
Poster Presentation Development	200	200

Grade Scale

A+ = 97-100% A = 94-96% A- = 90-93% B+ = 87-89% B = 84-86% B- = 80-83%
 C+ = 77-79% C = 74-76% C- = 70-73% D+ = 67-69% D = 64-66% D- = 60-63%
 F= 59% or below

Participation Policy	A student is expected to be prompt and regularly attend on-ground classes in their entirety. Regular engagement is expected.
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Study Time	Expectation of the amount of time the course requires students to spend preparing and completing assignments. Typically, students could expect to spend approximately 12 hours a week preparing for and actively participating in this 8-week 3 credit hour course. This actual time for study varies depending on students' backgrounds.
Late Work	Students are expected to follow the due dates as presented.
Submitting Assignments	Some assignments will be uploaded through Blackboard. The final product of this course is a notebook. Contents will be described the first night of class.
Communication Policy including Assignment Feedback	Instructor will respond to emails and messages within 24 hours. Feedback to assignments will be given within 48 hours. If assignments are submitted late there may be a delay in feedback because I plan my time for grading based on due dates.
Academic Integrity Policy	<p>Doane University expects and requires all its students to act with honesty and integrity and respect the rights of others in carrying out all academic assignments. Academic dishonesty, the act of knowingly and willingly attempting or assisting others to gain academic success by dishonest means, is defined in four categories:</p> <ol style="list-style-type: none"> 1. Cheating - "Intentionally using or attempting to use unauthorized information or study aids in an academic exercise." 2. Fabrication - "Intentional and unauthorized falsification of invention or any information or citation in an academic exercise." 3. Facilitating Academic Dishonesty - "Intentionally or knowingly helping or attempting to help another to commit an act of dishonesty," and/or coercing others to do the same. 4. Plagiarism - "Intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise," in both oral and written projects. <p>Gehring, D., Nuss, E.M., & Pavela, G. (1986). Issues and perspectives on academic integrity. Columbus, OH: National Association of Student Personnel Administrators</p> <p>For more information on the sanctions for academic dishonesty, please visit the website: https://catalog.doane.edu/content.php?catoid=16&navoid=1333</p>
Academic Support	<p>Please contact academicsupport@doane.edu</p> <p>https://www.doane.edu/graduate-and-adult/academic-support</p>

Disability Services	https://www.doane.edu/disability-services Doane University supports reasonable accommodations to allow participation by individuals with disabilities. Any request for accommodation must be initiated by the student as soon as possible. Each student receiving accommodations is responsible for his or her educational and personal needs while enrolled at Doane University.
Military Services	https://www.doane.edu/graduate-and-adult/military
Anti-Harassment Policy	http://catalog.doane.edu/content.php?catoid=5&navoid=452
Grade Appeal Process	http://catalog.doane.edu/content.php?catoid=5&navoid=238
Credit Hour Definition	Doane University follows the federal guideline defining a credit hour as one hour (50 minutes) of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks (one semester), or the equivalent amount of work over a different time period (e.g., an 8-week term). This definition applies to courses regardless of delivery format, and thus includes in-person, online, and hybrid courses (combination of in-person and online). It also applies to internship, laboratory, performance, practicum, research, student teaching, and studio courses, among other contexts.
Syllabus Changes	Circumstances may occur which require adjustments to the syllabus. Changes will be made public at the earliest possible time.